

**November 20, 2018**

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

## **RESOLUTIONS**

### **Executive Session Resolution #11E-18**

1. Resolution awarding a Contract for Insurance Brokerage and Consultant Services for a one year period with Acrisure, LLC. As per Agreement, Acrisure, LLC will be compensated by commissions received from the insurance carriers for any policies procured on behalf of the LRSA - **#56-18**
2. Resolution authorizing Amendment of Contract for Professional Engineering Services during Design and Bid Phase of Building Restoration Project Phase V to T&M Associates in the amount of \$31,032.49, increasing the contract to a total not to exceed amount of \$166,532.49 - **#57-18**

## **APPROVAL FOR PAYMENTS**

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$619,551.34**
2. By Motion and "R&R Resolution", there are payments from the Authority's Renewal and Replacement Fund totaling of **\$140,911.20**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #11E-18**

**EXECUTIVE SESSION**

**WHEREAS, THE** Linden Roselle Sewerage Authority has determined at a meeting of November 20, 2018 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Personnel Matters**

**and**

**Any other matters as may come before the Members**

**NOW, THEREFORE BE IT RESOLVED**, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on November 20, 2018.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #56-18**

**AWARDING A CONTRACT FOR INSURANCE BROKERAGE AND CONSULTANT SERVICES**

**WHEREAS**, there exists a need for Insurance Brokerage and Consultant Services to procure insurance coverage and provide consulting services to Linden Roselle Sewerage Authority


**WHEREAS**, pursuant to a Fair and Open process in accordance with N.J.S.A. 19:44A-20.4, Acrisure, LLC was awarded the contract to provide these services to the Authority for a one year period commencing November 2016 by Resolution #46-16, with the option to extend the contract for two additional one year periods, for a maximum contract term of three years, as permitted by N.J.S.A. 40A:11-15 (6); and

**WHEREAS**, the Board Members have reviewed a memorandum recommending the award of a contract to Acrisure, LLC to provide this service for an additional year to be in the best interest of the Authority; and the Members having reviewed said recommendation have determined the contract award to be in the Authority's best interest.

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute an agreement with Acrisure, LLC whose office is located at 1460 Route 9 North, Suite 310, Woodbridge, New Jersey, 07095, on behalf of the Authority. The contract is to be awarded for a one year period.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service", in accordance with N.J.S.A. 40A:11-5 (1) (m).
3. The Authority will not pay Acrisure, LLC, pursuant to the agreement, as Acrisure, LLC will be compensated by commissions received from the insurance carriers for any insurance policies procured on behalf of the Authority.
4. A notice of this action shall be printed once in the Local Source.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on November 20, 2018.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #57-18**

**AUTHORIZING AMENDMENT OF CONTRACT FOR PROFESSIONAL  
ENGINEERING SERVICES DURING DESIGN AND BID PHASE OF BUILDING  
RESTORATION PROJECT PHASE V**

**WHEREAS**, by Resolution #48-18, the Board retained the services of T&M Associates, to provide engineering services during the design and bid phase of the project known as the Building Restoration Project Phase V; and

**WHEREAS**, the Executive Director and Superintendent are recommending an increase to the scope of work in the original awarded contract and that the awarded contract with T&M Associates in the sum of \$135,500.00 be amended in the amount of \$31,032.49, therefore increasing the contract to a total not to exceed amount of \$166,532.49, the said T&M Associates having submitted a proposal to amend the contract; and

**WHEREAS**, the Members of the Authority having reviewed said proposal and and determined the contract amendment to be in the Authority's best interest; and

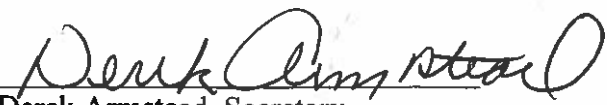
**WHEREAS**, sufficient funds are available for the contract amendment in the Authority's Renewal and Replacement Fund as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority authorizes the execution of an amendment in the amount of \$31,032.49 to the said contract with T&M Associates for a total not to exceed contract amount of \$166,532.49.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This Agreement is awarded without competitive bidding as a "Professional Service"; in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
4. A Notice of this action shall be printed once in the Local Source.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on November 20, 2018.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for a contract amendment in the amount of \$31,032.49 with T&M Associates for a total not to exceed contract amount of \$166,532.49 now pending approval.

DATED: November 20, 2018



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David G. Brown II  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**OPERATING FUND**

**BILLS & CLAIMS**

**DATED: NOVEMBER 20, 2018**

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**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**OPERATING FUND**

**BILLS & CLAIMS**

**REPORT & RECOMMENDATION**

**DATED: NOVEMBER 20, 2018**

I, David G. Brown II, Executive Director, report that each and every claim and voucher presented herewith, to be paid out of the Operating Fund of the Linden Roselle Sewerage Authority bears my certification in writing that goods and/or services as shown have been received or rendered, that they are satisfactory and the prices correct; and further, that the voucher is complete.

I recommend that such Bills and Claims, presented at the meeting of the Authority on **November 20, 2018** totaling the sum of **\$619,551.34** be paid.



David G. Brown II,  
Executive Director

**RENEWAL AND REPLACEMENT “R&R” BILLS  
SUMMARY**

**Meeting of November 20, 2018**

<b>PROJECT</b>	<b>PAYEE</b>	<b>AMOUNT</b>
<b>Professional Services Design &amp; Bid Building Improvement Phase V 10/1 – 11/9/18</b>	<b>T&amp;M Associates</b>	<b>\$67,306.81</b>
<b>Edmunds &amp; Associates Financial Software Installation</b>	<b>SHI International Corp.</b>	<b>\$35,550.45</b>
<b>Professional Services Design &amp; Bid Building Improvement Phase V 8/23 – 9/28/18</b>	<b>T&amp;M Associates</b>	<b>\$22,737.95</b>
<b>Engineering Serv. for Study Phase of Building Improvements Phase V Services through 10/5/18</b>	<b>T&amp;M Associates</b>	<b>\$10,178.59</b>
<b>2 Grit Bins (Dumpster) &amp; New chain</b>	<b>Madsen &amp; Howell</b>	<b>\$ 3,155.84</b>
<b>2 HP Smart Propbook 645 14” 2 HP USB-C Universal Dock Station</b>	<b>CDW Government</b>	<b>\$ 1,981.56</b>
	<b>TOTAL</b>	<b>\$140,911.20</b>