

JULY 27, 2016

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

RESOLUTIONS

Executive Session Resolution #07E-16

1. Certifying to the New Jersey Local Finance Board that each Member has reviewed the 2015 Audit Report and specifically the "General Comments and Recommendations" section and executed a group affidavit to that effect - **#33-16**
2. Resolution Approving of 2015 Audit Surplus Disposition - **#34-16**
3. Resolution authorizing purchase of Polymer Feed System from SNF/Polydyne Corporation for a not to exceed amount of \$11,575.00 - **#35-16**
4. Resolution awarding a contract for Flood Mitigation Evaluation Study to CDM Smith, which shall not exceed an upper limit of \$11,500.00 - **#36-16**
5. Resolution to Award a contract to provide Technical Advisory Services to the New Jersey Harbor Dischargers Group (NJHDG) to Great Lakes Environmental Center for a total amount of \$190,000, of which the LRSA share is \$12,768.00 - **#37-16**
6. Resolution awarding a three year contract for Rental and Cleaning of Uniforms to American Wear Inc. in the sum of \$31,243.68 - **#38-16**

APPROVAL FOR PAYMENTS

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$684,222.91**
2. By Motion and "R & R Resolution" there are payments from the Authority's Renewal and Replacement Fund totaling **\$63,098.00**, for the following:
 - A. For Digester Cleanout and Improvements Project (payment #1) payable to Spectraserv, Inc. in the amount of **\$55,000.00**.
 - B. For Design & Bid Services for Rehabilitation of Main Street Pumping Station payable to CDM Smith in the amount of **\$8,098.00** which will be reimbursed by FEMA Hazard Mitigation Grant.

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #07E-16

EXECUTIVE SESSION

WHEREAS, THE Linden Roselle Sewerage Authority has determined at a meeting of July 27, 2016 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;


The Authority will discuss:

**Personnel Matters
and**

Any other matters as may come before the Members

NOW, THEREFORE BE IT RESOLVED, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on July 27, 2016.


Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #33-16

BOARD AUDIT REVIEW & CERTIFICATION
DECEMBER 31, 2015 AUDIT REPORT

WHEREAS, N.J.S.A. 40A:5A-5 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2015 has been completed and filed with the City of Linden and Borough of Roselle pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the Members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, that the governing body of the Linden Roselle Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this Resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON July 27, 2016.


Robert Sadowski, Secretary

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the Members of the governing body of the Linden Roselle Sewerage Authority being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed Members of the Linden Roselle Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

[Print]

Frank P. Koczur, Chairman

John D Sheehy Jr., Vice Chairman

Robert Sadowski, Secretary

Edward Mikolajczyk, Treasurer

Yves F. Aubourg, Member

George Vircik, Member

[Signature]

Frank P Koczur

John D Sheehy Jr

Robert Sadowski

Edward Mikolajczyk

George Vircik

Sworn to and subscribed before me this 27th day of July, 2016.

Richard Rudin

Richard Rudin

Attorney at Law State of New Jersey

IMPORTANT: Signatures must be original. Photocopies not accepted.

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #34-16

2015 SURPLUS DISPOSITION & FUNDS TRANSFER


WHEREAS, the Authority's Auditors, Suplee, Clooney & Company, in the Audit for the 2015 year end certified that the Authority yielded net surplus in excess of \$465,000 from the 2015 fiscal year and have recognized that the Authority has \$4.3 million of unrestricted surplus at 12/31/15; and

WHEREAS, the Executive Director and Financial Manager have recommended that \$300,000.00 of this surplus be transferred to newly created US Bank Account named Reserve for Chapter 88 Retiree Benefits; and

NOW THEREFORE BE IT RESOLVED that the Trustee US Bank is authorized and instructed to make the following transfers; 1) \$300,000.00 from US Bank General Account #2574000645 to US Bank Reserve for Chapter 88 Retiree Benefit Account # TBD;

The Authority affirms it is not in default per the Trust Agreement 6.12, section 2, d and therefore requests this transfer.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on July 27, 2016.


Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #35-16

AUTHORIZING PURCHASE OF POLYMER FEED SYSTEM


WHEREAS, the purchase of a polymer feed system is necessary in order to ensure continued compliance with the Authority's discharge permit; and

WHEREAS, the Members have reviewed a memorandum recommending that after a solicitation of quotes, this equipment be purchased from SNF/Polydyne Corporation, for a not to exceed amount of \$11,575.00 ; and

WHEREAS, the Certifying Finance Officer has certified that there are sufficient funds available in the Authority's Renewal and Replacement Fund, as evidenced by the Certification of Funds attached; and

NOW THEREFORE, BE IT RESOLVED, by the Linden Roselle Sewerage Authority, that a contract with SNF/Polydyne Corporation for the purchase of a polymer feed system is hereby awarded for the sum of not to exceed \$11,575.00, and the Executive Director is authorized to execute a Purchase Order for the same.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on July 27, 2016.




Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund for the purchase of a polymer feed system from SNF/Polydyne Corporation in the sum of not to exceed \$11,575.00

DATED: July 27, 2016



Gary G. Fare
Certifying Finance Officer

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #36-16

AWARDING A CONTRACT FOR FLOOD MITIGATION EVALUATION STUDY

WHEREAS, there exists a need for the Authority to retain the services of a Consulting Engineer to provide a Flood Mitigation Evaluation Study; and

WHEREAS, the Authority requested and received a cost proposal from CDM Smith, to perform the needed services; and

WHEREAS, the Members of the Board have reviewed a Memorandum of the Executive Director and Purchasing Manager recommending that the best interests of the Authority are served by the selection of CDM Smith to provide the said engineering services; and

WHEREAS, the Members of the Authority having reviewed said recommendation and the proposal and determined the contract award to be in the Authority's best interest; and

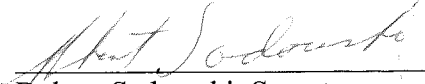
WHEREAS, the maximum amount of the contract is \$11,500.00 and funds are available in the Authority's Renewal and Replacement Fund, as evidenced by the Certifying Finance Officer's certification attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bidding and the contract award be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority authorizes the execution of an Agreement to retain CDM Smith as Consulting Engineers to conduct a Flood Mitigation Evaluation Study. Compensation for providing said engineering services shall not exceed an upper limit of \$11,500.00.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20 et. seq. and a copy of a resolution of qualification is attached hereto.
4. A Notice of this action shall be printed once in the Union County Local Source.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on July 27, 2016.

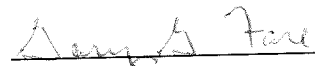

Robert Sadowski, Secretary

THE LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for a contract in the sum of \$11,500.00 with CDM Smith, now pending approval by the Authority.

DATED: July 27, 2016



Gary G. Fare
Certifying Finance Officer

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #08-16

QUALIFICATION OF VENDORS FOR GENERAL ENGINEERING SERVICES

WHEREAS, in accordance with N.J.S.A. 40A:11-2(6) the Linden Roselle Sewerage Authority ("Authority") a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

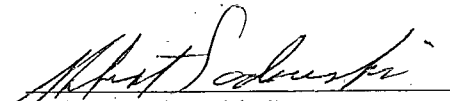
WHEREAS, the Authority has received in accordance with a public notice, sealed qualifications for General Engineering Services relating to the study, planning, design, bid and construction oversight of capital improvement projects, to be provided to the Authority on an as needed basis.

WHEREAS, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified for General Engineering Services for the year 2016-2017 from its organizational meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE LINDEN ROSELLE SEWERAGE AUTHORITY that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specific contract shall be considered by the Members of the Authority.

- | | |
|--|--|
| 1. Advanced Engineering Group
28 Jefferson Plaza
Princeton, NJ 08540 | 5. CME Associates
3141 Bordentown Avenue
Parlin, N.J. 08859 |
| 2. Alaimo Group
200 High Street
Mount Holly, N.J. 07060 | 6. Hatch Mott MacDonald
111 Wood Avenue South
Iselin, N.J. 08830 |
| 3. CDM Smith
110 Fieldcrest Avenue
Edison, N.J. 08837 | 7. Pennoni
105 Fieldcrest Avenue
Edison, N.J. 08830 |
| 4. Charles A. Manganaro
7 West Cross Street
Hawthorne, N.Y. 10532 | 8. T&M Associates
11 Tindall Road
Middletown, N.J. 07748 |

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 24, 2016.


Robert Sadowski, Secretary

THE LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #37-16

AWARDING A CONTRACT FOR TECHNICAL ADVISORY SERVICES TO NJHDG

WHEREAS, the Clean Water Act, USC 1251 et seq. (the "Act"), empowers the United States Environmental Protection Agency (USEPA) to develop, in cooperation with other Federal and State agencies, comprehensive programs for the prevention, reduction or elimination of pollution of navigable waters; and

WHEREAS, the USEPA, the New Jersey Department of Environmental Protection (NJDEP), and the New York Department of Environmental Conservation have initiated and coordinated the New York/New Jersey Harbor Estuary Program (Harbor Program) to study the quality of the water in the New York/New Jersey Harbor; and

WHEREAS, the following Sewerage and Municipal and County Utilities Authorities in New Jersey have formed a consortium known as the New Jersey Harbor Dischargers Group (NJHDG) to address issues arising from the various studies performed under the Harbor Program:

Bergen County Utilities Authority
Joint Meeting of Essex and Union Counties
Linden Roselle Sewerage Authority
Middlesex County Utilities Authority
North Bergen Municipal Utilities Authority
Passaic Valley Sewerage Authority
Rahway Valley Sewerage Authority
Secaucus Municipal Utilities Authority
North Hudson Sewerage Authority; and


WHEREAS, the NJHDG wishes to enter into an Agreement with Great Lakes Environmental Center (GLEC) to provide certain Technical Advisory services as set forth in a proposal dated June 3, 2016; and

WHEREAS, the Members have reviewed the recommendation of the Environmental Compliance Manager to award a contract to the Great Lakes Environmental Center (GLEC) for said work and services at a total cost to the NJHDG of \$190,000.00, of which the Linden Roselle Sewerage Authority share is \$12,768.00 and funds are available in the Authority's 2016 Budget in Account Number 01-100-7935 (NJ Harbor Estuary Program) and Account No. 01-100-8510 (Contingency) and in 2017 contingent upon sufficient funds being appropriated in the 2017 Authority Budget as evidenced by the attached Certification of Funds.

NOW THEREFORE, BE IT RESOLVED, by the Linden Roselle Sewerage Authority as follows:

1. The award of a contract to GLEC for the performance of Professional Technical Consulting Services is hereby approved as reasonable and necessary for the efficient operation of the Authority.
2. That the Chairman and/or Secretary be and are hereby authorized to execute an Agreement on behalf of the Authority with GLEC for the performance of these services, at a cost not to exceed the sum of \$12,768.00.
3. A Notice of this action shall be printed once in the Local Source.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on July 27, 2016.



Robert Sadowski, Secretary

THE LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I certify that sufficient funds are available in Account No. 01-100-7935 (NJ Harbor Estuary Program) and Account No. 01-100-8510 (Contingency) in the Authority's 2016 budget for a contract with Great Lakes Environmental Center in the amount of not to exceed \$12,768.00.

DATED: July 27, 2016



Gary G. Fare
Certifying Finance Officer

THE LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #38-16

AWARDING A CONTRACT FOR RENTAL AND CLEANING OF UNIFORMS


WHEREAS, the Linden Roselle Sewerage Authority issued a request for bids for the Rental and Cleaning of Uniforms for a three year contract period, to be publicly opened and read aloud on July 8, 2016 at 10 a.m. prevailing time; and

WHEREAS, one bid was received and the Members have reviewed the recommendation of the Executive Director and Purchasing Manager, that the bid submission from American Wear, Inc. of \$31,243.68 was both responsible and responsive; and

WHEREAS, the Certifying Finance Officer has certified that sufficient funds are available for this purpose in 2016 in the Authority's Budget in Account No. 01-225-6670 (Uniform Cleaning Service) and as evidenced by the attached Certification of Funds. Amounts for years 2017 and 2018 are contingent upon sufficient funds being appropriated in the respective Budget years.

NOW THEREFORE, BE IT RESOLVED, by the Linden Roselle Sewerage Authority that the contract for Rental and Cleaning of Uniforms be and the same is hereby awarded to American Wear Inc. in the sum of \$31,243.68 for a three year period. The Chairman and Secretary are authorized and directed to execute the contract.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on July 27, 2016.



Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I hereby certify that sufficient funds are available in the Authority's 2016 budget in Account No. 01-225-6670 (Uniform Cleaning Service) for a three year contract with American Wear, Inc. in the sum of \$31,243.68 now pending approval.

DATED: July 27, 2016



Gary G. Fare
Certifying Finance Office