

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **MEETING AGENDA**

### **February 27, 2019**

**The Regular Monthly Meeting shall commence immediately thereafter Organizational Meeting. Chairman reads the Open Public Meeting Announcement.**

**Roll Call.**

**Recognition of Visitors.**

**Approval of Agenda set forth below.**

1. Approval of January 23, 2019 Executive Session Minutes.
2. Approval of January 23, 2019 Board Meeting Minutes.

#### ***Reference Material***

1. NJDEP letter Annual IPP Report administratively Complete.
2. Authority's letter to NJDEP claiming an Affirmative Defense for TSS exceedance.
3. Authority received a Tort Claim due to accident on 3/15/18
4. Authority received a Tort Claim due to accident on 11/25/18.
5. Authority's letter to NJDEP claiming an Affirmative Defense for BOD and TSS exceedances.
6. Department of Labor letter due to inspection Order to Comply was abated.

#### ***Treasurer's Report***

#### ***Business Agenda***

1. Addendum to Use and Occupancy Agreement for the Licensing of Real Property.
2. New Jersey American Water Agreement Amending Right of Way and Easement.
3. Recommendation for Blue Apron's Permit Modification.
4. Executive Director's Monthly Report.
  - a. Executive Session.
5. Superintendent's Monthly Report.

#### ***6. Bids & Purchases***

- a) Ratify and Confirm expenditures for Emergency Water Main Repair.
  - b) Authorizing Purchase of Pump from Hisco Pump Company.
  - c) Authorize Amendment No.2 to contract with T&M Associate for Engineering Design & Bid Services for Building Restoration Project Phase V.
  - d) Authorize Extension of Contract with Univar USA, Inc. to Furnish & Deliver Liquid Sodium Permanganate.
  - e) Awarding a Contract to APG-Neuros Inc. for Blower Maintenance.
  - f) Award a Contract for Engineering Design and Bid Services for Flood Mitigation Improvements Project / carry over from last month meeting Agenda.
7. Engineer's Monthly Report.

#### ***Public Comment***

#### ***Approval for Payment***

- a. By Motion and Resolution, O&M Vouchers (Operating Fund).
- b. By Motion and Resolution, R&R Vouchers (Renewal & Replacement Fund).

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #02E-19**

**EXECUTIVE SESSION**

**WHEREAS**, THE Linden Roselle Sewerage Authority has determined at a meeting of February 27, 2019 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Legal Matters**

**and**

**Any other matters as may come before the Members**

**NOW, THEREFORE BE IT RESOLVED**, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.



Derek Armstead, Secretary

## **FEBRUARY 27, 2019**

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

### **RESOLUTIONS**

#### **Executive Session Resolution #02E-19**

1. Resolution to Amend the Use and Occupancy Agreement for the Licensing of the Real Property with Aries Linden, LLC - **#21-19**
2. Resolution Amending the Right of Way and Easement Agreement with New Jersey American Water - **#22-19**
3. Resolution to Modify Blue Apron's Permit - **#23-19**
4. Resolution to Ratify and Confirm expenditures for an emergency water main repair - **#24-19**
5. Resolution Authorizing Purchase of Pump - **#25-19**
6. Resolution Authorizing Amendment No. 2 to the contract with T&M Associates for Engineering Design and Bid Services for the Building Restoration Phase V Project - **#26-19**
7. Resolution Authorizing an Extension of the Contract with Univar USA, Inc. to furnish and deliver Liquid Sodium Permanganate - **#27-19** *& #27A-19 As Amended*
8. Resolution Awarding a Contract to APG-Neuros Inc. for Blower Maintenance Services - **#28-19**
9. Resolution to Authorize award of contract for Design and Bid Engineering Services for the Flood Mitigation Improvements Project to Alaimo Group for a sum not to exceed \$460,000.00 carry over from last month meeting - **#03-19**

#### **APPROVAL FOR PAYMENTS**

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$635,969.49**
2. By Motion and "R&R Resolution", there are payments from the Authority's Renewal and Replacement Fund totaling of **\$87,921.02**

**RENEWAL AND REPLACEMENT "R&R" BILLS  
SUMMARY**

**Meeting of February 27, 2019**

<b><u>PROJECT</u></b>	<b><u>PAYEE</u></b>	<b><u>AMOUNT</u></b>
Professional Serv. Design & Bid of Buildings Improvement Project Phase V 11/10/18 – 2/15/19	T&M Associates	\$69,647.02
Emergency Replacement of Waterline Next to Chemical Feed Bldg.	Tom Krutis Excavating, Inc.	\$18,274.00
	<b>TOTAL</b>	<b>\$87,921.02</b>

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**  
**RESOLUTION #21-19**

**WHEREAS**, the Linden Roselle Sewerage Authority (“LRSA” or “Authority”) and Aries Linden, LLC (“Aries”) entered into an Option Agreement, dated December 4, 2018 (“the Option Agreement”), through which LRSA has granted an Aries an option to enter into a Use and Occupancy Agreement (the “U&O Agreement”) with LRSA, pursuant to which LRSA would convey to Aries an irrevocable license to use the licensed property to process biosolids in an environmentally efficient manner in connection at a new facility planned for the licensed property; and

**WHEREAS**, Option Agreement was approved by the Authority pursuant to Resolution #49-18; and

**WHEREAS**, the Authority’s Commissioners determined that if Aries exercises its option in accordance with the Option Agreement and the Authority’s Bond Trustee approves the Option Agreement, the Authority would enter in the U&O Agreement; and

**WHEREAS**, the Authority’s Bond Trustee approved the proposed transactions on December 3, 2018; and

**WHEREAS**, in furtherance of Aries efforts to advance the welfare of the City of Linden (“City”) and in consideration of the municipal services that the City will provide to its new facility, Aries desires to commit additional resources for the benefit of the community of the City; and

**WHEREAS**, Aries and the City have proposed that the Authority’s Commissioners approve an Addendum to the U&O Agreement with Aries (“Addendum”) and a concomitant Shared Services Agreement with the City in order to facilitate Aries’ commitment of additional resources for the benefit of the City; and

**WHEREAS**, the Addendum and the Shared Services Agreement have been reviewed by the Authority's management and professionals to insure that the Authority's interests are protected.

**NOW, THEREFORE, BE IT RESOLVED**, that the Addendum to the U&O Agreement and the Shared Services Agreement are hereby approved substantially in the forms attached hereto as **Exhibits A and B**, and the Chairman and Secretary are authorized to execute the same if and when Aries exercises its option in accordance with the Option Agreement, and the City approves the Shared Services Agreement subject to any nonmaterial revisions or additions that the Chairman and Executive Director may approve in the exercise of their discretion.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

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# **THE LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #22-19**

**WHEREAS**, the Linden Roselle Sewerage Authority (the “Authority”) is the owner of premises known as and designated as Tax Block 587, Lot 21 on the Tax Map of the City of Linden (the “Authority’s Property”); and

**WHEREAS**, the Authority granted a right of way and easement to Elizabethtown Water Company Consolidated (“Elizabethtown”), the predecessor in interest to New Jersey American Water Company, Inc. (“NJAW”) on July 27, 1955, which was recorded in the Office of the Register of Union County on August 5, 1955, and which granted Elizabethtown the right to lay, maintain and repair a water main and appurtenances under the Authority’s Property (the “1955 Agreement”); and

**WHEREAS**, the 1955 Agreement contains a provision for the relocation of the right of way and easement; and

**WHEREAS**, in order to facilitate a project by the City of Linden (the “City”) to construct improvements to Grasselli Road by erecting a Bridge and Raised Roadway for which the Authority had granted easements to the City, a portion of the water main as originally installed by Elizabethtown needs to be relocated to another portion of the Authority’s Property, as more specifically described in an Agreement Amending the Right of Way and Easement (the “AGREEMENT”); and

**WHEREAS**, the Authority’s Engineer has reviewed the description and plan for the new water main in the AGREEMENT and has determined that it adequately addresses his engineering concerns; and

**WHEREAS**, the AGREEMENT will be accomplished at no cost to the Authority; and

**WHEREAS**, the PR II/GAR Tremley Property Two Urban Renewal LLC, the assignee of Linden Property Holdings, LLC ("LPH"), which is responsible for constructing the Grasselli Road Bridge and Raised Roadway as part of its agreement with the City, has requested the Authority to approve the AGREEMENT; and

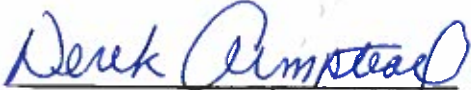
**WHEREAS**, the Commissioners have determined it is in the best interest of the Authority to approve the AGREEMENT in substantially the form annexed hereto and incorporated herein as **Schedule 1**,

**NOW, THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that the Chairman or his designee is authorized to execute the AGREEMENT annexed hereto as **Schedule 1**, subject to the terms and conditions contained therein; and.

**AND THAT IT IS FURTHER RESOLVED**, that all of the Authority's costs, relating to the AGREEMENT, including the professional fees, shall be paid out of the Escrow Agreement with LPH, dated April 14, 2014, as assigned to LPH's successor PR II/GAR Tremley Property Two Urban Renewal LLC, by Assignment of Memorandum of Understanding and Escrow Funds, dated November 6, 2018.

**AND THAT IT IS FURTHER RESOLVED**, that the Executive Director and other staff of the Authority are authorized to proceed in accordance with the provisions set forth in this Resolution and in the AGREEMENT.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #23-19**

**ISSUE AN INDUSTRIAL DISCHARGE PERMIT MODIFICATION TO:**

**BLUE APRON**  
**Linden, NJ 07036**

**WHEREAS**, the above industrial user of the Linden Roselle Sewerage Authority's facilities has applied for an Industrial Discharge Permit modification in accordance with the requirements of the Authority's Rules and Regulations; and

**WHEREAS**, the Authority has given proper public notice of the applications for modification and for the proposed issuance of such permits by the Authority, in accordance with the applicable State and Federal regulations; and

**WHEREAS**, the Authority has addressed any comments from the public as a result of such notice; and

**WHEREAS**, the Authority's Staff has recommended the issuance of such permits as set forth in the attached memorandum dated February 19, 2019 attached hereto and made part of this Resolution.

**NOW THEREFORE, BE IT RESOLVED** that the Industrial Discharge Permit, as set forth in the attached memorandum, upon the terms and conditions contained in the permit be issued to Blue Apron March 01, 2019.

I certify the above to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.



Derek Armstead, Secretary

# ***LRSA MEMORANDUM***

**To:** LRSA Board Members

**From:** David G. Brown II, Executive Director

Edward Majeski, IPP Coordinator



**Cc:** Urszula Luzny, Office Manager

**Date:** February 19, 2019

**Re:** Recommendation to modify an Industrial Discharge Permit for  
Blue Apron

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Blue Apron has requested a modification to their industrial discharge permit with LRSA. The request was received December 03, 2018. Blue Apron is a food preparation facility located at 901 West Linden Avenue in Linden, NJ.

The facility had been issued a Consent Order to control their pH discharge. As a result, Blue Apron has installed pH neutralization and Oil and Grease pretreatment systems.

The DSN001 sampling site has subsequently been moved to accommodate the new pretreatment system.

Therefore, I recommend that the requested permit modification, to include pretreatment, be brought to the LRSA Board for approval. The draft permit was subject to a 30 day public comment period commencing December 20, 2018 through January 18, 2019. No comments were received. We hereby recommend that the draft permit for Blue Apron be adopted at the February 27, 2019 Board Meeting. The permit modification will then be scheduled to take effect March 01, 2019.

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #24-19**

**AUTHORIZE, RATIFY AND CONFIRM EMERGENCY WATER LINE REPAIR**

**WHEREAS**, the Members have reviewed a memorandum dated February 19, 2019, citing the need for immediate action to repair a water line leak; and

**WHEREAS**, after a solicitation of contractors, Tom Krutis Excavating, Inc. was authorized to perform said emergency line repair; and

**WHEREAS**, as the purchase exceeded the Executive Director's approval limit of \$10,000.00, authorization by the Board is required; and

**WHEREAS**, the Certifying Finance Officer has certified that sufficient funds are available in the Authority's 2019 Renewal and Replacement Fund (Account No. 2574000681) as evidenced by the Certification of Funds attached; and

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that the issuance of a Purchase Order in the sum of \$18,274.00 to Tom Krutis Excavating, Inc. for the water line repair is hereby approved, ratified and confirmed, and payment of said sum to Tom Krutis Excavating, Inc. is hereby authorized and directed.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in the Renewal and Replacement Fund (Account No. 2574000681) for the water line repair in the amount of \$18,274.00 now pending approval.

Dated: February 27, 2019

A handwritten signature in blue ink, appearing to read 'David G. Brown II', is written over a horizontal line.

David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #25-19**

**AUTHORIZING PURCHASE OF PUMP**


**WHEREAS**, the purchase of a pump is necessary in order to replace the existing sludge transfer pump currently in service, as it was determined to be more cost effective than rebuilding with replacement parts; and

**WHEREAS**, after a solicitation of quotes, the Members of the Authority have reviewed a memorandum recommending purchase of said pump from Hisco Pump Inc., for an amount not to exceed \$11,040.00; and

**WHEREAS**, the Certifying Finance Office has certified that sufficient funds are available in the Authority's Renewal and Replacement Fund (A/C # 2574000681) as evidenced by the Certification of Funds attached; and

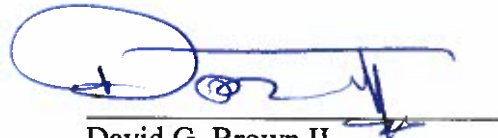
**NOW THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that the Executive Director is authorized to issue a Purchase Order to effectuate the award of this contract.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for the purchase of a pump from Hisco Pump Inc. for an amount not to exceed \$11,040.00



David G. Brown II  
Certifying Finance Officer

DATED: February 27, 2019

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #26-19**

### **AUTHORIZING AMENDMENT NO. 2 TO A CONTRACT WITH T&M ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES DURING DESIGN AND BID PHASE OF BUILDING RESTORATION PROJECT PHASE V**

**WHEREAS**, by Resolution #48-18, the Board retained the services of T&M Associates, to provide engineering services in the amount of \$135,500.00 during the design and bid phase of the project known as the Building Restoration Project Phase V; and

**WHEREAS**, by Resolution #57-18 the Members authorized Contract Amendment No. 1 for a contract increase in the amount of \$31,032.49, resulting in a total contract amount of \$166,532.49; and

**WHEREAS**, due to additional tasks necessary in conjunction with the both the application to the New Jersey Infrastructure Bank (NJIB) for project funding and the inclusion of the required supplementary documentation in the final plans and specifications, the Executive Director and Superintendent are recommending an increase to the scope of work and that the awarded contract with T&M Associates in the sum of \$166,532.49 be amended in the amount of \$12,072.23, therefore increasing the contract to a total not to exceed amount of \$178,604.72, the said T&M Associates having submitted a proposal to amend the contract; and

**WHEREAS**, the Members of the Authority having reviewed said proposal and determined the contract amendment to be in the Authority's best interest; and


**WHEREAS**, sufficient funds are available for the contract amendment in the Authority's Renewal and Replacement Fund as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority authorizes the execution of an amendment in the amount of \$12,072.23 to the said contract with T&M Associates for a total not to exceed contract amount of \$178,604.72.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This Agreement is awarded without competitive bidding as a "Professional Service"; in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
4. A Notice of this action shall be printed once in the Local Source.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for a contract amendment in the amount of \$12,072.23 with T&M Associates for a total not to exceed contract amount of \$178,604.72 now pending approval.

DATED: February 27, 2019



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David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #27A-19**

**EXTENDING A CONTRACT TO FURNISH AND DELIVER LIQUID SODIUM  
PERMANGANATE**

**WHEREAS**, by Resolution #23-17, Univar USA, Inc. was awarded an open ended contract for the Delivery and Furnishing of Liquid Sodium Permanganate from April 1, 2017 through March 31, 2019; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-15) allows for the extension of a contract by the mutual agreement of the parties and at substantially the same terms and conditions as the original bid; and

**WHEREAS**, Univar USA, Inc. has agreed to extend the contract for one year at the same terms and conditions as the original contract commencing April 1, 2019 and terminating March 31, 2020; and

**WHEREAS**, sufficient funds are available in the Authority's 2019 Budget in Account No. 01-215-8740 (Sodium Permanganate) as evidenced by the Certification of Funds attached;

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that a one year contract extension to Furnish and Deliver Liquid Sodium Permanganate is hereby approved in the sum of not to exceed \$64,000.00, at the price of \$22.10 per gallon, and the Chairman and Secretary are authorized and directed to execute the contract.

I certify that the foregoing is a true and exact copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.



Derek Armstead, Secretary



**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-215-8740 (Sodium Permanganate) for a one year contract extension with Univar USA Inc., to Furnish and Deliver Liquid Sodium Permanganate in the amount not to exceed \$64,000.00 now pending approval.

Dated: February 27, 2019



David G. Brown II  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #28-19**

**AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES  
CONTRACT TO APG-NEUROS CORPORATION**

**WHEREAS**, by Resolution #58-17, a contract was awarded to APG-Neuros Corporation for maintenance and warranty services for the Authority's three Neuros blowers whose continued operation is critical to ensure proper wastewater treatment and compliance with the Authority's operating permit; and

**WHEREAS**, such services were deemed extraordinary, unspecifiable services, which pursuant to N.J.S.A. 40A:11-5(1) (a) (ii) may be awarded without competitive bidding; and

**WHEREAS**, the Members have reviewed a memorandum identifying the need to modify the programming controlling this equipment in order to include an additional aeration zone; and

**WHEREAS**, as this work is not covered under the existing Maintenance and Warranty Agreement, APG-Neuros Corporation has submitted a proposal in the amount of not to exceed \$12,750.00 to provide this service; and

**WHEREAS**, the maximum amount of the contract is \$12,750.00 and funds are available in the 2019 budget in Account No. 01-225-6625 (Contractual Services), as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Linden Roselle Sewerage Authority as follows:

1. The award of a contract with APG-Neuros is approved and the Executive Director is authorized and directed to issue a Purchase Order to effectuate the contract.
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(1) (a) (ii) because the subject matter thereof consists of extraordinary unspecifiable services.
3. A notice of this action shall be printed once in the "The Local Source".

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-225-6625 (Contractual Services) for a contract in the total amount of \$12,750.00 with APG-Neuros now pending approval by the Authority.

Dated: February 27, 2019



David G. Brown II  
Certifying Finance Officer

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #03-19**

### **AUTHORIZING AWARD OF CONTRACT FOR ENGINEERING DESIGN AND BID SERVICES FOR FLOOD MITIGATION IMPROVEMENTS PROJECT**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6), the Linden Roselle Sewerage Authority, a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20; and

**WHEREAS**, pursuant to the fair and open process, the Authority solicited proposals and by resolution at its February 2018 Reorganizational Meeting qualified and approved engineering firms to provide consulting services by separate resolution approving each individual specific contract to be considered by the Members of the Authority; and

**WHEREAS**, there exists a need for the Authority to retain the services of a Consulting Engineer to provide design and bid services for the Flood Mitigation Improvements Project; and

**WHEREAS**, the Authority requested a proposal from Alaimo Group for said services and the Executive Director recommends that the best interests of the Authority are served by the selection of Alaimo Group to provide these services for a sum not to exceed \$460,000.00; and

**WHEREAS**, sufficient funds are available in the Authority's Renewal and Replacement Fund (Account No. 2574000681), as evidenced by the Certification of Funds attached; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A.11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection;

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority authorizes the execution of an Agreement to retain Alaimo Group as Consulting Engineers for providing Design and Bid Engineering services for the Flood Mitigation Improvements Project.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This contract is awarded without competitive bidding as a "Professional Service"; in accordance with N.J.S.A. 40:11-5(1)(A) of the Local Public Contracts Law.

4. A Notice of this action shall be printed once in the Local Source.
5. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of a resolution of qualification is attached hereto.

I certify that the foregoing is a true and exact copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

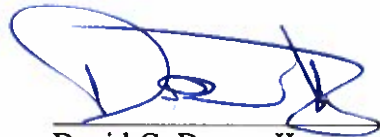
  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for a contract award to Alaimo Group Consulting Engineers in an amount not to exceed \$460,000.00 now pending approval.

Dated: February 27, 2019



David G. Brown II  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**OPERATING FUND**

**BILLS & CLAIMS**

**DATED: FEBRUARY 27, 2019**

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**OPERATING FUND**

**BILLS & CLAIMS**

**REPORT & RECOMMENDATION**

**DATED: FEBRUARY 27, 2019**

I, David G. Brown II, Executive Director, report that each and every claim and voucher presented herewith, to be paid out of the Operating Fund of the Linden Roselle Sewerage Authority bears my certification in writing that goods and/or services as shown have been received or rendered, that they are satisfactory and the prices correct; and further, that the voucher is complete.

I recommend that such Bills and Claims, presented at the meeting of the Authority on **February 27, 2019** totaling the sum of **\$635,969.49** be paid.



David G. Brown II,  
Executive Director

# **THE LINDEN ROSELLE SEWERAGE AUTHORITY**


## **OPERATING FUND**

### **BILLS AND CLAIMS REPORT**

**DATED: FEBRUARY 27, 2019**

The undersigned hereby represent and report that they have determined to their satisfaction that all vouchers presented for payment out of the Authority's Operating Fund are complete in that the Purchase Order was duly executed, and Encumbrance Statement signed, the Budget was encumbered for the proper amount, the using Department has certified the need for, and the receipt of the goods and services; and further that each Vendor has properly executed the necessary certification and declaration and presented a mathematically correct and sufficient bill or statement.

The summary of Operating Fund claims dated **February 27, 2019** is complete and mathematically correct.

  
Cathleen Principato, Finance Manager

  
Mary Richers, Purchasing/Contract Manager

# LINDEN ROSELLE SEWERAGE AUTHORITY

## RESOLUTION

### Operating Fund – Bills & Claims

**WHEREAS**, the Executive Director has presented claims and vouchers to be paid out of the Operating Fund of the Linden Roselle Sewerage Authority and has certified them as set forth in his Report dated **February 27, 2019**; and

**WHEREAS**, the Executive Director has recommended the payment of bills and claims as set forth in the summary attached hereto; and

**WHEREAS**, the Financial Manager and Purchasing/Contract Manager have reported proper completion, execution, encumbering and certification of all Purchase Orders and Vouchers for the said bills and claims;

**NOW THEREFORE, BE IT RESOLVED**, that the payment of Bills & Claims in the sum of **\$635,969.49** are hereby approved and the Executive Director is authorized and directed to pay the same out of the Linden Roselle Sewerage Authority's Operating Fund as set forth in the attached Summary.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on **February 27, 2019**.

  
Derek Armstead, Secretary

**RENEWAL AND REPLACEMENT FUND**

**BILLS AND CLAIMS SUMMARY**

**Meeting of February 27, 2019**

<b>PROJECT</b>	<b>PAYEE</b>	<b>AMOUNT</b>
<b>Professional Serv. Design &amp; Bid of Buildings Improvement Project Phase V 11/10/18 – 2/15/19</b>	<b>T&amp;M Associates</b>	<b>\$69,647.02</b>
<b>Emergency Replacement of Waterline Next to Chemical Feed Bldg.</b>	<b>Tom Krutis Excavating, Inc.</b>	<b>\$18,274.00</b>
	<b>TOTAL</b>	<b>\$87,921.02</b>

### REQUISITION (2574000681) R & R

In accordance with a Trust Agreement between the Linden Roselle Sewerage Authority (the "Authority") and U.S. Bank (the "Trustee"), dated June 7, 1984, and more specifically, Section 6.11 thereof, the Trustee is required and instructed by the Authority to make payment from the Renewal and Replacement Fund as follows:

<u>PROJECT</u>	<u>PAYEE</u>	<u>AMOUNT TO BE PAID</u>	<u>TOTAL OBLIGATION</u>	<u>PREVIOUSLY PAID</u>	<u>UNPAID BALANCE</u>
Professional Serv. Design & Bid of Bldg. Improvement Project Phase V 11/10/18 – 2/15/19	T&M Associates	\$69,647.02	\$178,604.72	\$90,044.76	\$18,912.94
Emergency Replacement of Waterline next to Chemical Feed Bldg.	Tom Krutis Excavating, Inc.	\$18,274.00	\$ 18,274.00	-0-	-0-

The stated obligations were properly incurred by the Authority and are proper charges against the Renewal and Replacement Fund.

The amounts herein requisitioned are due and payable.

There are no vendors, mechanics, or other liens, bailment leases or conditional sale contracts which should be satisfied or discharged before the payments as requisitioned herein are made, or which will not be discharged by such payments.

DATED: February 27, 2019

  
Ralph Strano, Chairman

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RENEWAL AND REPLACEMENT FUND**

**BILLS AND CLAIMS**

**REPORT AND RECOMMENDATIONS**

**DATED: February 27, 2019**

I, David G. Brown II, Executive Director, report that each and every claim and voucher presented herewith, to be paid out of the Renewal and Replacement Fund of the Linden Roselle Sewerage Authority bears my certification in writing that goods and/or services as shown have been received or rendered, that they are satisfactory and the prices correct, and further, that the voucher is complete.

I recommend that such Bills and Claims, presented at the meeting of the Authority on **February 27, 2019** totaling the sum of **\$87,921.02** be paid.

  
\_\_\_\_\_  
David G. Brown II,  
Executive Director

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RENEWAL AND REPLACEMENT FUND**


**BILLS AND CLAIMS REPORT**

**DATED: FEBRUARY 27, 2019**

The undersigned hereby represent and report that they have determined to their satisfaction that all vouchers presented for payment out of the Authority's Renewal and Replacement Fund are complete in that the Contract was duly executed, the using Department has certified the need for, and the receipt of the goods and/or services; further that the Vendor has properly executed the necessary certification and declaration and presented a mathematically correct and sufficient bill or statement.

The summary of Renewal and Replacement Fund claims dated **February 27, 2019** is complete and mathematically correct.

  
Cathleen Principato,  
Finance Manager

  
Mary Richers,  
Purchasing/Contracts Manager

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION**


**Renewal & Replacement Fund – Bills & Claims**

**WHEREAS**, the Linden Roselle Sewerage Authority has approved payment of monies all as set forth in a Requisition (2574000681) R&R date **February 27, 2019** attached hereto and made a part hereof; and

**WHEREAS**, monies have heretofore been provided in the Renewal and Replacement Fund,

**NOW THEREFORE, BE IT RESOLVED**, that the Trustee be instructed to make payment covering partial renewal and replacement costs from the Renewal and Replacement Fund and that the Chairman and Secretary are authorized and directed to execute said Requisition and deliver the same to the Trustee, together with a copy of this Resolution.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on **February 27, 2019**.

  
Derek Armstead, Secretary

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **ANNUAL ORGANIZATIONAL MEETING AGENDA FEBRUARY 27, 2019**

The Chairman reads the Open Public Meeting Announcement.  
Roll Call and Recognition of Visitors.  
Approval of Agenda set forth below.

### **I. ELECTION OF OFFICERS**

1. Approving the Slate of Officers for 2019- *Resolution #07-19*
2. Appointing an Acting Vice-Chairman - *Resolution #07A-19*

### **II. PROFESSIONAL SERVICES**

#### **REVIEW OF SUBMISSIONS AND RESOLUTIONS FOR ADOPTION**

1. **Annual Engineering Services**  
Awarding a Contract for Engineering-Annual Services- *Resolution #08-19*
2. **General Engineering Services**  
Qualification of Vendors for Engineering-General Services- *Resolution #09-19*
3. **Water Quality Consultant Services**  
Qualification of Vendors for Water Quality Consultant Services-*Resolution #10-19*  
Awarding a Contract for Water Quality Consultant Services- *Resolution #11-19*
4. **Legal Services**  
Qualification of Vendors for Legal Services- *Resolution #12-19*  
Awarding Contract(s) for Legal Services- *Resolution #13-19 & Resolution #13A-19*
5. **Information Technology Consultant**  
Awarding a Contract for Information Technology Consultant Services- *Resolution #14-19*
6. **Safety Consultant Services**  
Awarding a Contract for Safety Consultant Services- *Resolution #15-19*
7. **Bond Counsel Services**  
Awarding a Contract for Bond Counsel Services- *Resolution #16-19*

### **III. ORGANIZATIONAL RESOLUTIONS FOR ADOPTION**

8. Designation of Authorized Signatures for Authority Checks  
*Resolution # 17-19*
9. Designation of the Manner of Payment of Salaries and Wages  
*Resolution # 18-19*
10. Designation of Depository Bank  
*Resolution # 19-19*
11. Designation of Official Newspapers  
*Resolution # 20-19*

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #07-19**

**APPROVING ELECTION OF OFFICERS FOR 2019**

**WHEREAS**, the Sewage Authorities Law, N.J.S.A. 40:14A-1 et seq., requires the election of Officers annually on or after February 1<sup>st</sup> of each year until the first day of February of the following year and until their respective successors have been appointed and qualified; and

**WHEREAS**, the By-Laws of the Authority provides that the Chairman, Vice-Chairman and Treasurer shall be elected from among the members of the Authority and the Secretary can be appointed from outside the membership; and

**WHEREAS**, the following Slate of Officers has been proposed for 2019:

Chairman: Ralph Strano Vice Chairman: Jamel C. Holley


Treasurer: Edward Mikolajczyk Secretary: Derek Armstead

**NOW THEREFORE BE IT RESOLVED**, that the Linden Roselle Sewerage Authority, acting at its Annual Organizational Meeting, hereby authorizes the election of:

Mr. Ralph Strano to serve as Chairman,  
Mr. Jamel C. Holley to serve as Vice-Chairman,  
Mr. Edward Mikolajczyk to serve as Treasurer,  
Mr. Derek Armstead to serve as Secretary

for a one year term or until the Authority's 2020 Organizational Meeting.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION # 07A-19**

**APPOINTING AN ACTING VICE-CHAIRMAN**

**WHEREAS**, the quorum and voting requirements for the Board of Commissioners ("Board") of the Linden Roselle Sewerage Authority ("Authority") at the Regular Meetings or Special Meetings of the Board are addressed in the Sewage Authorities Law, N.J.S.A. 40:14A-1 et seq., and the Authority's By-Laws; and

**WHEREAS**, Section 1 of Article V of the Authority's By-Laws provides that a Chairman and Vice-Chairman shall be elected from among the members of the Authority; and Section 6 of Article IV of the By-Laws provides that the Chairman of the Authority, if present, shall preside at all Board meetings and in his absence the Vice-Chairman shall preside; and

**WHEREAS**, in the event of the absence or disqualification of both the Chairman and the Vice-Chairman, there is the need to appoint an Acting Vice-Chairman to preside at Board Meeting(s) in order for the meeting to take place.

**NOW THEREFORE BE IT RESOLVED**, that the Linden Roselle Sewerage Authority, acting at its Annual Organizational Meeting, hereby appoints Mr. Derek Armstead to serve as Acting Vice-Chairman for a one year term to preside at meetings of the Board of Commissioners when the Chairman and Vice-Chairman are not present or are disqualified.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

# **THE LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #08-19**

### **AWARDING A PROFESSIONAL SERVICES CONTRACT FOR ANNUAL ENGINEERING SERVICES**

**WHEREAS**, there exists a need for the Authority to retain the services of a Consulting Engineer for a one year period from the Authority's 2019 Reorganization Meeting pursuant to the Authority's Trust Agreement dated June 1984 and Service Contract between the Authority and the City of Linden and the Borough of Roselle dated December 1949, as amended June 1975 and December 1980; and

**WHEREAS**, the Executive Director and Staff have recommended a contract with CDM Smith in the sum of \$113,310.00 in the best interests of the Authority, the said CDM Smith having submitted a response to Requests for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et. seq.; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract is \$113,310.00 and funds are available in the 2019 budget, account No. 01-100-7700 ("Engineering Annual Services"), and Account No. 01-100-7970 (Air Emissions Monitoring-Title V) as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority approves said Agreement to retain CDM Smith as Consulting Engineers for a one year term from the date hereof. Compensation for this retainage shall not exceed an upper limit of \$113,310.00. Payment shall be as follows:
  - a) Trust Agreement Services at a lump sum of \$32,000.00
  - b) Technical Support Services at a not to exceed amount of \$30,600.00.
  - c) Air Permit and Regulatory Compliance at a not to exceed amount of \$49,900.00
  - d) Construction Fund-Related Services at a not to exceed amount of \$810.00
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This Agreement is awarded without competitive bidding in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A.40:11-2(6).
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A notice of this action shall be printed once in the "The Local Source".

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
**Derek Armstead** Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget (Account No. 01-100-7700 "Engineering Annual Services") and (Account No. 01-100-7970 "Air Emissions Monitoring-Title V") for a contract in the total amount of \$113,310.00 with CDM Smith now pending approval by the Authority.

Dated: February 27, 2019



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David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #09-19**

**QUALIFICATION OF VENDORS FOR GENERAL ENGINEERING SERVICES**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6) the Linden Roselle Sewerage Authority ("Authority") a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority has received in accordance with a public notice, sealed qualifications for General Engineering Services relating to the study, planning, design, bid and construction oversight of capital improvement projects, to be provided to the Authority on an as needed basis.

**WHEREAS**, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified for General Engineering Services for the year 2019-2020 from its organizational meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE LINDEN ROSELLE SEWERAGE AUTHORITY** that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specific contract shall be considered by the Members of the Authority.

- |   |  |
|---|--|
| 1. Alaimo Group<br>200 High Street<br>Mount Holly, NJ 08060         | 2. ARH Associates<br>215 Bellevue Ave.<br>Hammonton, NJ 08037          |
| 3. CDM Smith<br>110 Fieldcrest Ave.<br>Edison, NJ 08837             | 4. CME Associates<br>3141 Bordentown Ave.<br>Parlin, NJ 08859          |
| 5. H2M Associates<br>119 Cherry Hill Road<br>Parsippany, N.J. 07054 | 6. Maser Consulting<br>331 Newman Springs Road<br>Red Bank, NJ 07701   |
| 7. Mott MacDonald<br>111 Wood Avenue South<br>Iselin, NJ 08830      | 8. Remington & Vernick<br>3 Jocama Boulevard<br>Old Bridge, N.J. 08857 |
| 9. Suburban Consulting<br>96 US Highway 206<br>Flanders, NJ 07836   | 10. T&M Associates<br>11 Tindall Road<br>Middletown, NJ 07836          |

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
**Derek Armstead, Secretary**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #10-19**

**QUALIFICATION OF VENDORS FOR WATER QUALITY CONSULTANT SERVICES**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6) the Linden Roselle Sewerage Authority ("Authority") a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority has received in accordance with a public notice, sealed qualifications for Water Quality Consultant Services as detailed in the Request for Qualifications for Engineering Services issued on January 9, 2019; and

**WHEREAS**, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified for Water Quality Consultant Services for the year 2019-2020 from its organizational meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE LINDEN ROSELLE SEWERAGE AUTHORITY** that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specific contract shall be considered by the Members of the Authority.

- |   |  |
|---|--|
| 1. CDM Smith<br>110 Fieldcrest Ave.<br>Edison, NJ 08837 | 2. Mott MacDonald<br>111 Wood Avenue South<br>Iselin, N.J. 08830 |
|---|--|

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
**Derek Armstead, Secretary**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #11-19**

**AWARDING A PROFESSIONAL SERVICES CONTRACT FOR WATER QUALITY  
CONSULTANT SERVICES**

**WHEREAS**, there exists a need for the Linden Roselle Sewerage Authority to retain the services of a Water Quality Consultant to provide assistance to the Authority as detailed in the Request for Qualifications for Engineering Services issued on January 9, 2019; and

**WHEREAS**, the Executive Director and staff has recommended a contract with Mott MacDonald in the sum of \$18,000 to be in the best interest of the Authority, the said Mott MacDonald having submitted a response to Requests for Qualifications and Proposals in a fair and open process under N.J.S.A. 19-44A-20.1 et seq. and is a qualified vendor thereunder; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract is \$18,000 and funds are available in the 2019 budget, Account No. 01-100-7980 (Water Quality Specialist) and 01-100-8510 (Contingency) as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A.40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority approves said Agreement to retain Mott MacDonald, for Water Quality Consultant Services, for a one year term from the date hereof for a not to exceed amount of \$18,000.00.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This Agreement is awarded without competitive bidding in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A.40:11-2(6).
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of a resolution of qualification is attached hereto.
5. A notice of this action shall be printed once in the "The Local Source".

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
**Derek Armstead, Secretary**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-100-7980 (Water Quality Specialist) and Account No. 01-100-8510 (Contingency Expense) for a contract in the total amount of \$18,000 with Mott MacDonald now pending approval by the Authority.

Dated: February 27, 2019



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David G. Brown II  
Certifying Finance Officer

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #12-19**

### **QUALIFICATION OF VENDORS FOR PROFESSIONAL LEGAL SERVICES**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6) the Linden Roselle Sewerage Authority ("Authority") a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority has received in accordance with a public notice, sealed qualifications for Legal Services; and

**WHEREAS**, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified for certain positions for one year from the 2019 organizational meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE LINDEN ROSELLE SEWERAGE AUTHORITY** that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specific contract shall be considered by the Members of the Authority.

#### **I. PROFESSIONAL LEGAL SERVICES**

- |                             |                      |
|-----------------------------|----------------------|
| 1. Bertone Piccini LLP      | 2. Weiner Law Group  |
| 777 Terrace Ave., Suite 201 | 629 Parsippany Road  |
| Hasbrouck Heights, NJ 07604 | Parsippany, NJ 07054 |

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
**Derek Armstead, Secretary**

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**AMENDED RESOLUTION #13A-19**

**AWARDING A PROFESSIONAL SERVICES CONTRACT FOR LEGAL SERVICES**

**WHEREAS**, there exists a need for legal representation for the Linden Roselle Sewerage Authority in environmental, labor/personnel, litigation and board matters during the years 2019-2020.

**WHEREAS**, the Executive Director has recommended a contract with Bertone Piccini LLP in the sum of not to exceed \$100,000.00 in the best interests of the Authority, the said Bertone Piccini LLP having submitted a response to Requests for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq. and is a qualified vendor there under; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract for such services is the sum of \$100,000.00; and

**WHEREAS**, sufficient funds are available for the contract in the Authority's 2019 budget in Account No. 01-100-7760 (Special Legal Services) and Account No. 01-100-7850 (Labor Consultant) as evidenced by the Certifying Finance Officer certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection;

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with Bertone Piccini LLP, in a sum not to exceed \$100,000.00 for a one year term from the date hereof.
2. This contract is awarded without competitive bid in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of a resolution of qualification is attached hereto.

I certify the forgoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

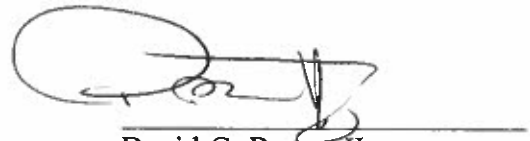
  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-100-7760 (Special Legal Services) and Account No. 01-100-7850 (Labor Consultant) for a contract in the total amount of \$100,000.00 with Bertone Piccini LLP now pending approval by the Authority.

Dated: February 27, 2019



David G. Brown II  
Certifying Finance Officer

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #14-19**

### **AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY CONSULTANT SERVICES**

**WHEREAS**, there exists a need for an Information Technology Consultant to provide support and service to the Authority's computer systems and network during the years 2019-2020; and

**WHEREAS**, the Executive Director and Staff has recommended a contract with Aton Computing Inc. at the rate of \$120.00 per hour for a not to exceed amount of \$12,240.00 in the best interests of the Authority, the said Aton Computing Inc. having submitted a response to a Request for Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq.; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, sufficient funds are available in Account No. 01-100-7580 (Computer Services) and Account No. 01-100-7575 (Disaster Recovery Costs) as evidenced by the Certification of Funds attached hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40:11-1 et seq., requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection;

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with Aton Computing Inc. in a sum not to exceed \$12,240.00 for a one year term from the date hereof.
2. This contract is awarded without competitive bid in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

I certify that the foregoing is a true and exact copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
**Derek Armstead, Secretary**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-100-7580 (Computer Services) and Account No. 01-100-7575 (Disaster Recovery Costs) for Information Technology consulting services in the amount not to exceed \$12,240.00 with Aton Computing Inc., now pending approval.

Dated: February 27, 2019



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David G. Brown II  
Certifying Finance Officer

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #15-19**

### **AWARDING A PROFESSIONAL SERVICES CONTRACT FOR SAFETY CONSULTANT SERVICES**

**WHEREAS**, there is a need for the Linden Roselle Sewerage Authority to retain the services of a Safety Consultant to provide assistance with various aspects of its Safety Program:

**WHEREAS**, the Executive Director and Staff has recommended a contract with T&M Associates in the sum of \$18,180.00 to be in the best interests of the Authority, the said T&M Associates having submitted a response to Requests for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et. seq. and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract is \$18,180 and funds are available in the 2019 budget, Account No. 01-100-7975 ("Plant Safety Consultant") as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority approves said Agreement to retain T&M Associates, as Safety Consultant, for a one year term from the date hereof for a not to exceed amount of \$18,180.00.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This Agreement is awarded without competitive bidding in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A.40:11-2(6).
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et. seq. and a copy of a resolution of qualification is attached hereto.
5. A notice of this action shall be printed once in the "The Local Source".

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.


  
**Derek Armstead, Secretary**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-100-7975 (Plant Safety Consultant) for a contract in the total amount of \$18,180.00 with T&M Associates now pending approval by the Authority.

Dated: February 27, 2019

  
\_\_\_\_\_  
David G. Brown II  
Certifying Finance Officer

# **LINDEN ROSELLE SEWERAGE AUTHORITY**

## **RESOLUTION #16-19**

### **AWARDING A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL SERVICES**

**WHEREAS**, there exists a need for Bond Counsel services in connection with the financing of various capital improvement projects through borrowing from the New Jersey Infrastructure Bank; and

**WHEREAS**, the Executive Director and staff have recommended that a contract with Gibbons P.C. in the sum of not to exceed \$20,000.00 is in the best interest of the Authority, the said Gibbons P.C. having submitted a response to Request for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq., and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract for such services is the sum of not to exceed \$20,000.00; and

**WHEREAS**, sufficient funds are available for the contract in the Authority's 2019 budget in Account No. 01-100-8510 (Contingency) as evidenced by the Certifying Finance Officer certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection;

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with Gibbons P.C., in a sum not to exceed \$20,000.00 for a one year term from the date hereof.
2. This contract is awarded without competitive bids in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

I certify the forgoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2019 Budget in Account No. 01-100-8510 (Contingency) for a contract in the total amount of \$20,000.00 with Gibbons P.C. now pending approval by the Authority.

Dated: February 27, 2019

  
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David G. Brown II  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #17-19**

**DESIGNATION OF AUTHORIZED SIGNATURES FOR AUTHORITY CHECKS**

**WHEREAS**, the New Jersey Local Authorities Fiscal Control Act (N.J.S.A. 40:5A-1, et seq.) and Regulation adopted in accordance with the law (N.J.A.C. 5:31-41(c) and 4.2) require that every Authority shall at each Organizational Meeting designate by resolution the individuals whose signature shall appear on checks drawn upon the treasury of the Authority; and

**WHEREAS**, the Linden Roselle Sewerage Authority is subject to such law and regulation.

**NOW THEREFORE, BE IT RESOLVED**, that the Linden Roselle Sewerage Authority acting at its Annual Organizational Meeting hereby designates:

<u>Ralph Strano</u>	<b>Chairman</b>
<u>Jamel C. Holley</u>	<b>Vice Chairman</b>
<u>Derek Armstead</u>	<b>Secretary</b>
<u>Edward Mikolajczyk</u>	<b>Treasurer</b>
<u>David G. Brown II</u>	<b>Executive Director</b>

as the individuals whose signatures shall appear on checks drawn upon the treasury of the Authority.

In addition, Authority Alternate Members, Reginal Atkins and James Moore are hereby designated when properly acting as **Chairman, Vice Chairman, Secretary or Treasurer** in that individual officer's absence.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #18-19**

**DESIGNATION OF THE MANNER OF PAYMENT OF SALARIES & WAGES**

**WHEREAS**, the Local Authorities Fiscal Control Law (N.J.S.A.40A: 5A-1 et seq.) and pertinent Regulations (N.J.A.C. 5:31-4.1(f) requires that the Linden Roselle Sewerage Authority by Resolution, passed by not less than majority of the full membership, designate the manner in which and the time in which salaries, wages or other compensation for services shall be paid.

**NOW THEREFORE, BE IT RESOLVED**, that all employees of the Linden Roselle Sewerage Authority be paid their wages, salary and compensation for services by check drawn upon the Funds of the Authority; that each employee shall be paid his annual salary on a weekly basis; that the Executive Director is authorized and designated to sign such check; and that in his absence, the Authority's Chairman, Vice Chairman, Treasurer or Secretary are authorized and designated as such signatory.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #19-19**

**DESIGNATION OF OFFICIAL DEPOSITORY**

**WHEREAS**, N.J.A.C.5:31-3.1 required that the governing body of the Linden Roselle Sewerage Authority shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan which shall include the designation of a depository as defined therein;

**WHEREAS**, US Bank and Northfield Bank, have timely filed a Political Contribution Disclosure under N.J.S.A. 19:44A-20.26.

**NOW THEREFORE, BE IT RESOLVED**, in accordance with all of the requirements of the N.J.A.C. 5:31-3.1, **US Bank**, 21 South Street, 3<sup>rd</sup> Floor, Morristown, New Jersey and **Northfield Bank**, 1410 St. Georges Avenue, Avenel, New Jersey are designated as the Authority's depositories, and that all revenue receipts and any other receipts shall be deposited within forty-eight (48) hours with the said depositories; and, therefore, transferred into those accounts and invested in interest bearing accounts as set forth in a certain Trust Agreement between **Linden Roselle Sewerage Authority** and **US Bank**, Trustee dated June 7, 1984.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.



**Derek Armstead, Secretary**

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #20-19**

**DESIGNATION OF OFFICIAL NEWSPAPER**

**WHEREAS**, the Linden Roselle Sewerage Authority is required to designate certain newspapers for the publication of various notices required by law, including but not limited to the “Open Public Meeting Act” and the “Local Public Contracts Law”.

**NOW THEREFORE, BE IT RESOLVED**, that the following newspapers are designated to receive notice in the manner required by applicable law:

1. The Local Source
2. The Star Ledger
3. Home News Tribune

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019



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**Derek Armstead**, Secretary