

April 27, 2017

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

RESOLUTIONS

Executive Session Resolution #04E-17

1. Resolution of Adoption of the 2017 Sewer Rates - **#24-17**
2. Resolution to Issue an Industrial Discharge Permit to Blue Apron - **#25-17**
3. Resolution authorizing to Ratify and Confirm Pump purchase in the sum of \$10,256 from Hisco Pump Inc. - **#26-17**
4. Resolution rescinding contract award to Aquatic Sciences Consulting and awarding contract to Mott MacDonald to Provide Water Quality Consultant Services in the amount of \$18,000 - **#27-17**

APPROVAL FOR PAYMENTS

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$671,029.98**
2. By Motion and "R&R Resolution", there are payments from the Authority's Renewal and Replacement Fund totaling of **\$23,994.00**

**RENEWAL AND REPLACEMENT "R&R" BILLS
SUMMARY**

Meeting of April 27, 2017

<u>PROJECT</u>	<u>PAYEE</u>	<u>AMOUNT</u>
Renovation of Primary Clarifier Sludge Collection System Per Spectraserv Application #4 and Final	Spectraserv	\$12,078.48
Plus Retainage Held to be Paid to Spectraserv from LRSA Retainage Acct# 248000895	Spectraserv	<u>\$11,915.52</u>
	Total	\$23,994.00

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #04E-17

EXECUTIVE SESSION

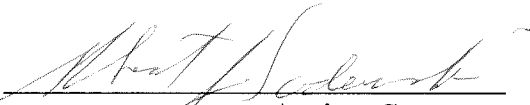
WHEREAS, THE Linden Roselle Sewerage Authority has determined at a meeting of April 27, 2017 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Personnel Matters
and
Any other matters as may come before the Members**

NOW, THEREFORE BE IT RESOLVED, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on April 27, 2017.


Robert Sadowski, Acting Secretary

THE LINDEN ROSELLE SEWERAGE AUTHORITY

2017 RATE RESOLUTION #24-17

WHEREAS, the Authority at its October 26, 2016 meeting reviewed its budget for 2017 and approved the same for State review and approval; and

WHEREAS, the Authority obtained such approval on December 6, 2016 and adopted said budget December 20, 2016;

WHEREAS, the Authority allocates debt service, operating costs, maintenance expenses and fund requirements to the City of Linden and the Borough of Roselle based upon a report entitled "User Charge and Industrial Cost Recovery," dated May 1979, as revised by the "2015 User Charge System Report". Prepared by CDM Smith, Boston, Massachusetts and adopted April 21, 2015; and

WHEREAS, the Authority has agreed with the City of Linden to adopt rates for, and bill users in the City directly.

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby:

(1) Approves an estimated amount of \$4,801,700 for 2017 to be collected at a rate of **\$3.51** per one hundred cubic feet of water consumption measured or estimated for the year 2016 which shall be charged against all Residential and Small Industrial properties connected to the City of Linden's sewer system, except Major Industrial Users. Provided however, there shall be a minimum use of **30 hundred cubic feet** charged against all such properties, regardless of the amount of water actually consumed, as a facilities charge;

(2) Approves the following estimated amount of \$533,685 for 2017 to be collected from **Major Industrial Users Class A:**

- (a) **\$4,701.00** per million gallons of wastewater;
- (b) **\$1,148.00** per ton of biochemical oxygen demand (BOD);
- (c) **\$1,929.00** per ton of suspended solids;

(3) Approves an estimated amount of \$1,215,561 for 2017 to be collected from **Major Industrial Users Class B: \$1,108.00** per million gallons of wastewater. Capacity fee billing at \$421 per million gallons per year of Reserved Capacity would apply if 80% of flow limits are not met.

(4) Authorizes the City of Linden through its Tax Collector to collect payments of non-major users in the City and place the same in a bank account for the Authority;

(5) Adopts **June 30, 2017**, and **October 2, 2017** as the dates for payments by all users in the City of Linden and adopts an interest charge of **one and one half percent (1.5%) per month** for unpaid balances remaining after **30 days**.

(6) Charges to the Borough of Roselle the amount of \$2,872,175 (payable quarterly) in accordance with the Municipal Agreement; and

(7) Directs the Executive Director to immediately transmit to the Director, Division of Local Government, Department of Community Affairs and the Municipalities certified copies of this Resolution, together with all relevant information and documentation prescribed in applicable regulations or as may be required by the Director.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a Board meeting on April 27, 2017.


Robert Sadowski, Acting Secretary

THE LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #25-17

ISSUE AN INDUSTRIAL DISCHARGE PERMIT TO:

BLUE APRON
901 WEST LINDEN AVENUE,
LINDEN, NJ 07036

WHEREAS, the above industrial user of the Linden Roselle Sewerage Authority's facilities has applied for an Industrial Discharge Permit in accordance with the requirements of the Authority's Rules and Regulations; and

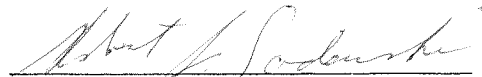
WHEREAS, the Authority has given proper public notice of the application and its proposed issuance of such Permit by the Authority, in accordance with the applicable State and Federal regulations; and

WHEREAS, the Authority has addressed any comments from the public as a result of such notice; and

WHEREAS, the Authority's Staff has recommended the issuance of such a permit as set forth in a memorandum dated April 03, 2017 attached hereto and made part of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that an individual Industrial Discharge Permit as set forth in the attached memorandum of the Executive Director and IPP Coordinator dated April 03, 2017 upon the terms and conditions contained in the Permit be issued to Blue Apron, effective May 01, 2017.

I certify the above to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on April 27, 2017.



Robert Sadowski, Acting Secretary

LRSA MEMORANDUM

To: LRSA Board Members

Gary G. Fare
From: Gary G. Fare, Executive Director

Edward Majeski, IPP Coordinator *Edward Majeski*

Cc: Judy Spadone, Environmental Compliance Manager
Urszula Luzny, Office Manager

Date: April 03, 2017

Re: Recommendation to adopt an Industrial Discharge Permit for
Blue Apron

Blue Apron is a new user who has applied for an industrial discharge permit with LRSA to discharge wastewater from a food preparation facility located at 901 West Linden Avenue in Linden, NJ. Blue Apron will prepare and deliver the ingredients to home users who will cook their own meals.

The facility is estimated to produce a maximum of 63,000 gallons per day (gpd) of wastewater. There are no pretreatment processes in the facility.

LRSA conducted an initial evaluation of the application and found the proposed discharge to be acceptable by the LRSA system. However, being a new facility, no monitoring data could be provided. Permit conditions require that Blue Apron monitor for all the application parameters to be monitored once they are operating at or near the full expected capacity. This data will be reviewed and their treatability will be assessed. If necessary, a consultant may be utilized to evaluate this data. The permit contains language advising the user of the responsibility to reimburse the Authority for the consultant's effort.

Blue Apron is subject to the LRSA local pretreatment limits; there are no EPA categorical standards for this type of waste stream. The total volume discharged will be monitored for all the local limit pretreatment parameters.

The draft permit was subject to a 30 day public comment period commencing March 02, 2017 through March 31, 2017. No comments were received. We hereby recommend that the draft permit for Blue Apron be adopted at the April 27, 2017 Board Meeting. The permit will then be scheduled to take effect May 01, 2017.

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #26-17

AUTHORIZE, RATIFY AND CONFIRM PUMP PURCHASE

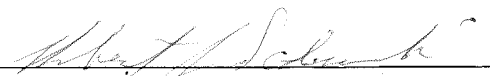
WHEREAS, the Members have reviewed a memorandum dated April 3, 2017 from the Executive Director, citing the need for immediate action taken in the best interest of the Authority, to procure a replacement pump in order to maintain continued operation of the Authority's gravity thickeners and ensure compliance to established permit limits; and

WHEREAS, as the purchase exceeded the Executive Director's approval limit of \$10,000, authorization by the Board is required; and

WHEREAS, the Certifying Finance Officer has certified that sufficient funds are available in the Authority's 2017 Renewal and Replacement Fund (Account No. 2574000681) as evidenced by the Certification of Funds attached; and

NOW THEREFORE, BE IT RESOLVED, by the Linden Roselle Sewerage Authority that the issuance of a Purchase Order in the sum of \$10,256 to Hisco Pump Inc., an authorized vendor for the pump manufacturer under the North Jersey Wastewater Cooperative Pricing System, is hereby approved, ratified and confirmed, and payment of said sum to Hisco Pump Inc. is hereby authorized and directed.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on April 27, 2017.



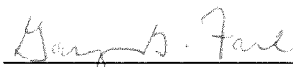
Robert Sadowski, Acting Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2017 Budget in the Renewal and Replacement Fund (Account No. 2574000681) for the purchase of a pump in the amount of \$10,256 now pending approval.

Dated: April 27, 2017



Gary G. Fare
Certifying Finance Officer

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #27-17

**RESCINDING CONTRACT AWARD TO AQUATIC SCIENCES CONSULTING
AND AWARDING CONTRACT TO MOTT MACDONALD TO PROVIDE WATER
QUALITY CONSULTANT SERVICES**

WHEREAS, by Resolution # 07-17, four firms were qualified to provide Water Quality Consultant Services to the Authority in 2017-2018; and by Resolution #08-17, a contract to provide these services in the amount of \$16,500 was awarded to Aquatic Sciences Consulting Inc.; and

WHEREAS, as Aquatic Sciences Consulting Inc. was not able to comply with the Authority's requirement to carry Professional Liability Insurance coverage it has become necessary to rescind the contract award; and

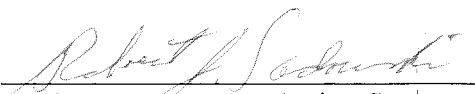
WHEREAS, the Members of the Board have reviewed a memorandum of the Executive Director and Purchasing Manager recommending that the award of a contract to Aquatic Sciences Consulting Inc., be rescinded and that it would be in the best interest of the Authority to award a contract in the amount of \$18,000 to Mott MacDonald, LLC; a firm qualified to provide this service under Resolution #07-17; and

WHEREAS, the Certifying Finance Officer has certified that sufficient funds are available in the Authority's 2017 budget in Account Number 01-100-7980 (Water Quality Specialist) and Account No. 01-100-8510 (Contingency) as evidenced by the attached Certification of Funds.

NOW THEREFORE, BE IT RESOLVED, by the Linden Roselle Sewerage Authority that:

1. The contract award to Aquatic Sciences Consulting, Inc. is rescinded.
2. The Linden Roselle Sewerage Authority approves said Agreement to retain Mott MacDonald, LLC, for Water Quality Consulting Services, for a term commencing from the date hereof through the 2018 Organizational Meeting.
3. This Agreement is awarded without competitive bidding in accordance with N.J.S.A. 40:11-1(1) (A) because the subject matter thereof consists of professional services as defined in N.J.S.A.40:11-2(6).
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of resolution of qualification is attached hereto.
5. A notice of this action shall be printed once in the Local Source.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on April 27, 2017.


Robert Sadowski, Acting Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I hereby certify that sufficient funds are available in the Authority's 2017 budget in Account No. 01-100-7980 (Water Quality Specialist) and Account No. 01-100-8510 (Contingency Expense) for a contract in the total amount of \$18,000 with Mott MacDonald, LLC now pending approval.

Dated: April 27, 2017



Gary G. Fare
Certifying Finance Officer